

MAN-AEC-101 MANIPURI COMMUNICATION

Credits: 4
Lectures – 30
Full Marks – 50
Internal – 30

L.M. Unit I ✓

Introduction: Theory of Communication, Types and modes of Communication

L.M. Unit II ✓

Language of Communication:
Verbal and Non-verbal (Spoken and Written)
Personal, Social
Barriers and Strategies
Intra-personal, Inter-personal and Group communication

OVR Unit III ✓

Speaking Skills:
Monologue, Dialogue, Group Discussion, Effective Communication/ Mis-Communication, Interview, Public Speech

OVR Unit IV ✓

Reading and Understanding:
Close Reading, Comprehension, Summary Paraphrasing, Analysis and Interpretation, Translation of Literary/Knowledge Texts (Suggested text: KU KUPNABA FI by Munsri Premchand)

N/T Unit V ✓

Writing Skills:
Documenting, Report Writing, Making notes, Letter writing, Essay writing

Recommended Readings:

1. Fluency in English - Part II, Oxford University Press, 2006.
2. Language, Literature and Creativity, Orient Blackswan, 2013.
3. Language through Literature, ed. Dr. Gauri Mishra, Dr Ranjana Kaul, Dr Brati Biswas.
4. *Matamgi Lonmitlon* Ahanba, N.S. Singh
5. *Meeteilon tambibagi niyom*, W Tomchou Singh